

Learning Agreement (LA): plantilla PUMI-OUT



Learning Agreement Student Mobility for Studies

Mobility program:

Student*	Last name	First name(s)	Date of birth	Nationality	Gender: [M/F/U]**	Study cycle	Field of education
Sending Institution	Name	Faculty/Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	
	Universidad Politécnica de Madrid	E.T.S.I. Minas y Energía	E MADRID05	Ríos Rosas 21, 28003 Madrid	Spain	Israel Cañamón Valera sec.internacional.minasyenergia@upm.es	
Receiving Institution	Name	Faculty/Department	Erasmus code (if applicable)	Address	Country	Contact person name; email; phone	



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Complementary document with the subjects content

Subjects of Table A			
Component code ⁶	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Equivalent of Table B	Subject content

Subjects of Table B			
Component code ⁶	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Course	Subject content

Before the mobility

Table A Before the mobility		Study Programme at the Receiving Institution				Type:
Component code	Component title at the Receiving Institution (as indicated in the course catalogue)	Equivalent of Table B	Semester	ECTS credits	Type of subject	Link to subject content
				Total:	0	

The level of language competence in (indicate here the main language of instruction) that the student already has or agrees to acquire by the start of the study period is:

Table B Before the mobility		Recognition at the Sending Institution			Course:	
Component code	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Course	Semester	ECTS credits	Type of subject	Link to subject content
				Total:	0	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus grant agreement. The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Commitment	Name	email	Position	Date	Signature
Student			Student	27/12/2022	
Responsible at Sending Institution			Academic advisor		
Responsible at Sending Institution	Israel Cañamón Valera	sec.internacional.minasyenergia@upm.es	Vice-dean for International Relations		
Responsible at Receiving Institution					

During the mobility

Changes in the planned period of mobility?			
New planned period of the mobility: from		to	

Exceptional changes to Table A

(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Component code	Component title at the Receiving Institution (as indicated in the course catalogue)	Equivalent of Table B	Deleted/Added component	ECTS credits	Type of subject	Link to subject content
				Total ADDED - DELETED:	0	

Exceptional changes to Table B

(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Component code	Component title at the Receiving Institution (as indicated in the course catalogue)	Course	Deleted/Added component	ECTS credits	Type of subject	Link to subject content
				Total ADDED - DELETED:	0	

Commitment

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the changes to the Learning Agreement.

Commitment	Name	email	Position	Date	Signature
Student			Student	27/12/2022	
Responsible at Sending Institution			Academic advisor		
Responsible at Sending Institution	Israel Cañamón Valera	internacional.minasyenergia@upm.es	Vice-dean for International Relations		
Responsible at Receiving Institution					

Documento complementario

Modificaciones al Learning Agreement "during the mobility"

Learning Agreement

Normas para elaborar el Learning Agreement (LA) - 1

- Se deben incluir en la ETSIME (tabla B) **un mínimo de 18 ECTS** para movilizaciones semestrales **o 36 ECTS** para anuales.
- Se deben incluir en destino (tabla A) **al menos tantos créditos ECTS** como los que se quiera reconocer en origen en la ETSIME (tabla B).
- Solo se podrá realizar un LA para realizar estancias correspondientes a **3º/4º curso de grado** o **2º curso de máster**.
- Para las movilizaciones en **4º curso**, se podrá incluir, excepcionalmente, una asignatura de 3º curso en movilidad semestral (del mismo semestre de la estancia), o dos asignaturas de 3º curso en movilidad anual.
- **No se podrán incluir** en el LA asignaturas matriculadas con anterioridad (**suspensas o no presentadas**).
- Solo se podrán incluir **asignaturas del mismo cuatrimestre** en caso de movilidad semestral.
- En asignaturas de **4º de grado o 2º de máster**, se buscarán asignaturas similares en destino, asegurándose la viabilidad para cursarlas.
- Cada asignatura de **3º curso** incluida en el LA deberá tener una **asignatura equivalente** en destino en al menos el **75% del contenido**.
- Si se elimina del LA la asignatura equivalente en destino durante la estancia, se eliminará también la asignatura de 3º correspondiente.

Normas para elaborar el Learning Agreement (LA) - 2

- Se podrá incluir en el LA, además, la asignatura **“Inglés para la comunicación profesional y académica”**, siempre y cuando se acredite un **nivel B2** en inglés y la **enseñanza** en destino sea **en inglés**.
- Se rellenará un **documento complementario** al LA con la descripción breve del contenido de todas las asignaturas incluidas en destino, incluyendo enlaces a la fuente de información, y una tabla de equivalencias para 3º.
- Las **“Prácticas de empresa”** se reconocerán, si son obligatorias en la ETSIME, con prácticas de empresa en destino (“Internship”). En el caso de que sean optativas, se podrán reconocer por créditos de asignaturas de competencias o técnicas en destino.
- **El TFG/TFM será reconocible** siempre y cuando se entregue una copia en la ETSIME y cumpla unos requisitos mínimos (ver siguiente diapositiva).
- Si el **TFG/TFM** en destino tuviera más de 12 ECTS, los **créditos restantes** se reconocerán por asignaturas optativas en origen, salvo excepciones debidamente justificadas.
- Los créditos por **actividades acreditables no se pueden incluir** en la tabla de origen del LA.
- Únicamente se podrán usar los créditos de **asignaturas de competencias o de idiomas** para reconocer los correspondientes a las asignaturas optativas o de competencias en origen, salvo modificaciones debidamente justificadas por la universidad de destino.