

The Application Form

What should I do to be an Erasmus student?

First, you have to contact your Erasmus coordinator at your university. They will then have to nominate you as an Erasmus student by sending an email to us. Finally, we will send you all the relevant information.

When can I apply?

Application period for students nominated for the first semester or the whole academic year will begin on **May 7th** and end on **June 10th**.

Application period for students nominated for the second semester will be between **November 15th** and **December 1st**.

Academic calendar

First day of classes: first week of September.

Last day of classes: last week of May.

First term:

- Classes: first week of September – first half of January.
- Exams: first half of January – mid February.

Second term:

- ✓ Classes: mid-February – end of May.
- ✓ Exams: end of May and during June.

Resit exams:

- Degree qualifications: first half of July.

Holidays during the academic year:

- ✓ - Christmas: two weeks.
- ✓ - Easter: one week.



Who should I contact to know about my application?

You may contact us at:

liliana.medic@upm.es

incoming.minasyenergia@upm.es;

internacional.minasyenergia@upm.es;

What does Erasmus Code mean?

All Universities have a code that helps us know which university you come from. You have to ask your coordinator or your Central International Office for this Erasmus Code. Example: **E MADRID05**.

What documents do I have to send to your University?

You have to send us:

1. Application Form (attached in this e-mail).
For more information see Degree Programs <http://www.minas.upm.es/degree-programs.html>
2. Learning Agreement signed by Erasmus Coordinator (attached in this e-mail)
3. Photocopy of Official Transcript of Records (copy of the student's academic record with the courses and grades received at your home university)
4. Cover Letter
5. Academic Reference Letter
6. Photocopy of ID card or Photocopy of passport
7. 3 photographs

How should I send the documents required? (E-mail, post)

All documents can be sent directly both by e-mail and post to:

Att. Liliana Medic Pejic

ETSI Minas y Energía

c/ Ríos Rosas 21

28003 Madrid (Spain)



How will I know if I've been accepted at the Escuela Técnica Superior de Ingenieros de Minas y Energía (ETSIMyE)?

If you have received an e-mail from our Institution confirming the acceptance in which your Erasmus number is included, then you will have been successfully accepted.

If you are accepted, you will be notified by e-mail with your Erasmus identification number.

How to demonstrate the language skills in Spanish or English

Language skills are listed on the Transcript of Records of the home university; or

- ✓ Submit the Language Certificate with CEFR scale; or
- ✓ Submit TOEFL score of 79 (IBT) or IELTS score of 6,5 for English; or
- ✓ DELE Diploma in Spanish Level B1 (Intermediate-mid/threshold level).

What should I do if I need an official letter of acceptance for a student visa to entry into Spain?

Citizens of the European Union, Norway, Iceland, Liechtenstein and Switzerland:

- ✓ Citizens of European member states may enter Spain with a valid passport or identity card.

Citizens of non-EU countries:

- ✓ Citizens from non-EU countries will need to enquire before departure at the Spanish embassy or consulate whether they need a visa to enter Spain.

Spanish embassies: <http://es.embassyinformation.com/>

Do I need a Spanish language qualification?

The Technical University of Madrid requires that the student has good language skills (good knowledge in reading, writing and speaking of the language).

Please note that fluent language skills in Spanish (or English) are vital for successful studies at the Technical University of Madrid. If the language requirements are not met, the Technical University of Madrid will not accept you.



Does the Technical University of Madrid run a Spanish language course?

The Technical University of Madrid offers instruction in the language Spanish.

For further information:

www.upm.es/institucional/Estudiantes/Movilidad/LenguasInternacionalizacion/AreaEspanol

International mobility students insurance

Students coming from foreign universities are exempt from paying all costs related to enrollment, administrative charges and student insurance. However, as established in clause 61.5 of the regulations for Enrollment, students must pay for private accident insurance which is offered through the Universidad Politécnica de Madrid,

The annual Premium is €19.00 which must be paid before the enrollment.

Information about the ONCAMPUS insurance for international students:

<http://www.upm.es/institucional/Estudiantes/Seguros/SeguroMovilidadInternacional>

